

# **INDIAN EDUCATION ACADEMY**

(REGISTERED BY GOVERNMENT OF NCT OF DELHI UNDER CENTRAL GOVERNMENT ACT XVI OF 1908) REGD. OFFICE: AIMA, (PB-14), PALAMPUR – 176061, HIMACHAL PRADESH, INDIA Tel: 91-9418136034, 91-9805443362 Email: info@ieaindia.in, ieaindia@yahoo.in Website: www.ieaindia.in

**REGISTRATION** 



## **GOVERNMENT OF NCT OF DELHI**

(REGISTERED BY GOVERNMENT OF NCT OF DELHI UNDER CENTRAL GOVERNMENT ACT XVI OF 1908 VIDE NO. 13029/IV/3190 DATED OCTOBER 04, 1994 AS AN AUTONOMOUS EDUCATION PROVIDER FOR PROVIDING EDUCATIONAL PROGRAMMES)

**AFFILIATED WITH** 



## **COUNCIL OF EARLY CHILDHOOD EDUCATORS**

(AN AUTONOMOUS ADVISORY BODY CONSTITUTED UNDER PROVISIONS OF ARTICLE 19 OF CONSTITUTION OF INDIA TO PROMOTE, DEVELOP AND SUPPORT EARLY CHILDHOOD EDUCATION CONGRUENT TO POLICY OBJECTIVES OF NPE, 1986, GOVERNMENT OF INDIA)

UNITED MONTESSORI ASSOCIATION (UMA) SEATTLE, WA, USA



LICENSED BY THE STATE OF WASHINGTON – WORKFORCE TRAINING AND EDUCATION COORDINATING BOARD

### INTRODUCTION

Indian Education Academy (IEA), established in the year 1994, is a premier virtual open education organization registered by Government of NCT of Delhi under Central Government Act XVI of 1908. IEA has a rich history of over 20 years in the field of open education providing autonomous educational programmes.

IEA has made a difference, responding with imagination and sensitivity to the changing needs by preparing students for the opportunities and challenges ahead. Committed to excellence, IEA makes all its programmes relevant to the changing needs of students, the professional communities it serves and society. It achieves this by anticipating those needs and taking measures to meet them.

Indian Education Academy has been endorsed as a centre of excellence in providing quality education through distance by reputed organizations. IEA has grown tremendously attracting students from all states of India and also from abroad. Today, IEA students are employed in reputed organizations both in India and abroad.

## IEA OBJECTIVES

- to provide educational opportunities through rich and varied curricula that encourage students to learn deeply and broadly in response to their needs and interests;
- to motivate students of varying backgrounds, interests, and abilities to fulfill the special potential in each of them;
- to guide students in the practical application of knowledge in preparation for the workplace;
- to promote inquisitiveness, openness to change and commitment to life long learning;
- to provide a challenging and caring institutional environment which encourages and supports students as they recognize and develop their unique potential.

## IEA DISTANCE EDUCATION

In this modern era, Open and Distance Learning has reconfigured the way a student learns. Open and Distance Learning has brought the education to the doorstep of the learner and opened paths of progression to all. Open and Distance Learning has become the preferred mode of education of an individual. With an objective to provide 'Education for All', IEA strives to offer education programmes through open and distance learning which offers convenience, flexibility and affordability making the lifelong learning process possible. Open and Distance Learning offers innumerable benefits like:

- Suitable for anyone and everyone;
- Provides flexible learning options;
- No constraint of time and place;
- No age constraint for pursuing education;
- Improving one's career prospects immensely.

## **ADMISSION GUIDELINES**

#### A. Admission By Post

Send the following documents along with filled-in application form.

- 1. Self-attested copies of certificates.
- 2. Experience certificate, if employed.
- 3. Bank draft containing first installment of fees.
- 4. One passport size photograph affixed on application form.

Completed application with enclosures listed above is to be sent by Registered Post at the following address.

The Director, Indian Education Academy, Aima, (PB-14), Palampur – 176061, Himachal Pradesh, India.

#### **B.** Admission By E-Mail

Send the scanned copies of application form, certificates, counterfoil of fee receipt by email and deposit the fee directly in the account mentioned in payment of fees section below.

## **PAYMENT OF FEES**

1. The fees is to be paid by Bank Draft/Multi City Cheque only, drawn in favour of 'INDIAN EDUCATION ACADEMY' payable at PALAMPUR (HIMACHAL PRADESH), preferably on the following banks.

Do not write Director or any other word before or after – Indian Education Academy – for making draft/cheque.

- 1. IDBI Bank, Palampur (H.P.) Branch Code No.: 0706.
- 2. Punjab National Bank, Palampur (H.P.) Branch Code No.: 0375.
- 3. State Bank of India, Palampur (H.P.) Branch Code No.: 00692.
- 4. State Bank of Patiala, Palampur (H.P.) Branch Code No.: 5-126.
- 5. Oriental Bank of Commerce, Palampur (H.P.) Branch.
- 6. Syndicate Bank, Palampur (H.P.) Branch Code No.: 8930.
- 7. Canara Bank, Palampur (H.P.) Branch Code No.: 3030.

- 8. ICICI Bank, Palampur (H.P.) Branch Code No. 936.
- 9. UCO Bank, Palampur (H.P.) Branch Code No.: 1878.
- 10. HDFC Bank, Palampur, H.P. Branch.
- 11. Bank of Baroda, Palampur, H.P. Branch.
- 12. Bank of India, Palampur, H.P. Branch.
- 13. Allahabad Bank, Palampur, H.P. Branch Code No.: 02568.
- 14. Union Bank of India, Palampur, H.P. Branch.
- 15. Central Bank of India, Palampur, H.P. Branch
- Fees can be deposited directly in any branch of IDBI Bank in following account. Account No.: 070610200000888 Name: INDIAN EDUCATION ACADEMY Bank: IDBI Bank, Palampur, H.P. IFSC Code: IBKL0000706

Please intimate the deposit of fee by phone, sms or email.

## SHIKSHA SANATAK (BACHELOR OF EDUCATION – B.Ed.) HONORARY CERTIFICATION PROGRAMME

#### OBJECTIVE

The main objective of the programme is knowledge/skills enhancement and recognition of the untrained teachers rendering valuable services in the field of education and teaching but are unable to pursue any teacher training due to some reasons. Shiksha Sanatak is an honorary certification programme and not a degree under UGC University system.

#### **PROGRAMME STRUCTURE**

MODULE – 1	MODULE – 2
1. Education & Teaching	5. Teaching Strategies
2. Curriculum and Instruction	6. Educational Technology
3. Learning & Development	7. Elective – 1
4. Educational Evaluation	8. Elective – 2

Students are required to select any two electives from the following.

- 1. Teaching of English
- 4. Teaching of Science
- 2. Teaching of Hindi
- 5. Teaching of Social Studies
- 3. Teaching of Mathematics

#### ELIGIBILITY

Shiksha Sanatak (B.Ed.): Graduation or B.P.Ed. or B.P.T. or D.Ed. or DNTT or DMTT or 10+2 with 3 years teaching experience or 10<sup>th</sup> passed with 5 years teaching experience.

#### SHIKSHA VISHARAD (MASTER OF EDUCATION – M.Ed.) HONORARY CERTIFICATION PROGRAMME

#### OBJECTIVE

The main objective of the programme is knowledge/skills enhancement and recognition of the untrained teachers rendering valuable services in the field of higher education and teaching but are unable to pursue higher teacher training due to some reasons. Shiksha Visharad is an honorary certification programme and not a degree under UGC University system.

#### **PROGRAMME STRUCTURE**

MODULE – 1	MODULE – 2
1. Philosophy of Education	5. Elements of Teaching
2. Developmental Psychology	6. Teacher Development
3. Educational Administration	7. Teacher Competence
4. Guidance and Counselling	8. Special Education

#### ELIGIBILITY

Shiksha Visharad (M.Ed.): B.Ed. or B.P.Ed. or B.P.T. or Graduation with D.Ed./DNTT/DMTT.

#### DURATION

The duration of each programme is One year. However, the admission will remain valid for five years from date of admission subject to payment of fees.

#### MEDIUM OF INSTRUCTION

The medium of instruction and evaluation is English only except for

#### STUDY MATERIAL

Study material is designed and developed in a simple form which is easy to understand for the learners. The study material is sent by registered post to the students after 15 days of

### **EXAMINATION**

Examination will through be assignments by post. Each subject will have one assignment of 100 marks. The assignment will be practical based which will test the knowledge and skills gained by the students in that particular subject. A minimum of 50% marks in each assignment is necessary to pass. Assignments will be sent to the students by post and Teaching of Hindi for which the medium will be Hindi.

receipt of application form and/or fees. In case of non-payment of installment of fees, the dispatch of study material will not be made.

response sheets should be sent to the Academy for evaluation. Students successfully passing the examination will be awarded the certificate and statement of marks after 30 days of receipt of assignment responses. Students desirous of obtaining certificate before 30 days are required to pay charges of ₹ 300/- only.

#### PROGRAMME FEES

The fees of the programme is ₹ 6,000/- to be paid in 2 installments of ₹ 3,000/- each. The fees is to be paid by Bank Draft/Multi City Cheque only, drawn in favour of 'INDIAN EDUCATION ACADEMY' payable at PALAMPUR (HIMACHAL PRADESH).

The fees can also be paid in full at the time of admission along with the application form.

#### **IMPORTANT NOTES**

1. Director reserves the right to accept/reject an application.

2. All disputes subject to Palampur (H.P.), India jurisdiction only.

3. IEA reserves the right to amend the rules and regulations wherever considered necessary and appropriate. Such amendments will be intimated to the students.

4. The first installment of fees is to be sent along with application form.

5. Non-payment of installment of fees will lead to cancellation of admission. Cancellation can be revoked on payment of ₹ 1,000/- as re-admission

charges.

6. Students residing abroad will have to pay additional charges of ₹ 1,500/- for covering the cost of packing and postage. These charges are to be sent along with the first installment of fees.

7. Fees should be sent by Registered Post only. Do not send fees by courier. IEA will not be responsible for any loss of fees if sent by ordinary post or courier.

8. Fees once received will not be refunded except in case of rejection of admission.

9. Local Cheques, Money Order,

### VIEWS OF SOME OF OUR STUDENTS

I thank you heart fully for your kind support to stand on my leg through the B.P.Ed. course because of which I have joined a school as a teacher at a decent salary. Ms. G. Amalorpavam Brothers Public School, Kanigiri, Andhra Pradesh.

I am really thankful to IEA for this great opportunity to learn NTT course which has not only given me a pleasure but also a secured job in a reputed school. Ms. Pooja Trivedi St. Xavier's High School, Jamnagar, Gujarat.

It was privilege for me to have had an opportunity to pursue the M.P.Ed. course which will prove suitable and useful in my profession. Ms. Sheila G. P. Lyngdoh Principal, Step By Step School, Mahur, N. C. Hills.

I thank you on the receipt of my certificate. I have got a job as a teacher in a reputed school on the basis of this course. Ms. Beena Joshi Bhuj, Gujarat.

I after being a Diploma holder of Education in English from your esteemed institution feel proud to say that I have joined a school as a teacher. I like to thank IEA which lit a light for my life. Mr. B. A. William Granee Chennai, Tamil Nadu.

I take this opportunity to express my grateful thanks to IEA for having given me opportunity to work on the research project for award of Ph.D. Mr. Sujay Paul Hongal Basel Mission Teachers Training institute, Dharwad, Karnataka.

I thank you for awarding me the certificate and feel proud to be a student of your esteemed Academy. Mr. Quentin McCluskie Baroda, Gujarat.

I am working in Karnataka as a Principal of a D.Ed. college. It would be my pleasure to do research on ICDS-Preschool Education for the award of Ph.D. from your esteemed institution. Mr. V. G. Hegde Principal, H.H. Swami Parijnanashram College of Education, Bhatkal, Karnataka.

I thank you for all your support and cooperation. Being a part of IEA was a privilege as well as pleasure. Dr. Aisha N. Head of Department (English), Sur Nursing Institute, Ministry of Health, Sur, Oman. I am very grateful to you for the D.Ed. course which has helped me a lot in getting job as a teacher in a primary and middle school. Ms. Shyamala Sawant Dawn Academy School, Panchagani, Maharashtra.

I hereby take this opportunity to express my gratitude for conferring the Doctorate (Ph.D.) on me and helping me realize a long cherished dream. Dr. Sajida Farzana Sur University College, Sur, Oman.

I would like to offer my personal thanks to you and your staff for providing very good material and notes. I wish the Academy all success in the future. Ms. Prem Khosla R. M. Institute of Hotel management, New Delhi

Thank you IEA for my result. I am extremely pleased and very happy. Thank you very much for your support and co-operation. I will pursue another course soon. Sharon Tokas, New Delhi.

## IEA SUCCESS PATH: AT A GLANCE

IEA is India's premier institution in providing high quality education through distance learning. The programmes provide students with the necessary practical knowledge and skills which the educational institutions find very useful. IEA has an excellent employment record with students employed in reputed recognized public/convent schools, vocational education institutions in India and abroad.

St. Ann's School, Vadinar, Gujarat. Alma Mater School, Tangla, Assam. South Delhi Polytechnic for Women, New Delhi. Ivory Public School, Ambala Cantt., Haryana. Lawrence International School, Jalandhar, Punjab. Sri Narayana Guru. Vidyalaya, Ahmedabad, Gujarat. Sunrise Balwadi, Vadodara, Gujarat. Montessori' English Medium School, Tamil Nadu. Goodnews English Medium School, Tadepalli, A.P. Kanti Niketan School, Tenali, Andhra Pradesh. Riverdale Public School, Bangalore, Karnataka. Saraswati Bal Mandir, Belgaum, Karnataka. St. Andrew's School, Bhagalpur, Bihar. Aravinda High School, Kunchenapalli, A.P. Kongu Higher Secondary School, Velur, Tamil Nadu. Sri Sai Grammar School, Hyderabad A.P. St. Anthony's High School, Kamarajpuram, T.N. Ujenggre Upper Primary School, Meghalaya. Scholars Home Public School, Ajmer, Rajasthan. AKM Rex School, Vellore Tamil Nadu. Modern English Medium School, Shirguppi. Silverdale School, Panchgani Maharashtra. Nav Nirman Public School, Trivandrum, Kerala. Cambridge Primary School, New Delhi. Fravashi Academy, Nasik, Maharashtra. Mother's Public School, Bangalore, Karnataka. Kids Career Centre, Telco Colony, Jharkhand. P.R.I.A. School, Rasayani, Maharashtra. Army School, Srinagar, J&K. Cherish Play school, Gurgaon, Haryana. Sarada English Medium School, Vijayawada, A.P. Education Department, Government of Tamil Nadu. Delhi Public School, Rourkela, Orissa. SJR Primary School, Bangalore, Karnataka. Sophical & Queen Mary School, Assam. Nurture Kids Care Centre, Bermo, Jharkhand. Sir M. Venkayasubba Rao School, Chennai, T.N. Saraswathy Vidyalaya, Chennai, Tamil Nadu. Lions Primary School, Virajpet , Karnataka. St. Mathew's School, Ajmer, Rajasthan. Little Citizens High School, Hyderabad, A.P. Mother India Primary English School, Boisar, MS. Nanumal National Model High School, Kharar, PB. Lady Irwin School, New Delhi. DUF Children's Home, Manali, Himachal Pradesh. St. Thomas English Medium School, Mangalore. Mountfort School, Chennai, Tamil Nadu. A.K. Memorial School, Babina Cantt., Uttar Pradesh. TI Higher Secondary School, Ambattur, Chennai. Apeejay School, Mumbai, Maharashtra. Happy Hours School, Jodhpur, Rajasthan. St. Joseph's Convent School, Nagpur, Maharashtra. St. Joseph's Convent School, Chandigarh. Pearl Public School, Rohtak, Haryana. Satluj Public School, Panchkula, Haryana. The Gurukul, Panchkula , Haryana. Alpha Plus Higher Secondary School, Trichy, T.N. Maddonna Pre-Primary School, Fatorda, Goa. Loyola High School, Margao, Goa. Holy Child Auxulium School, Kanpur, Uttar Pradesh. Sea Scan Marine Academy, Cicely, Goa. Air Force Play School, Gandhinagar, Gujarat. Chandrakant English Medium School, Gulbarga. Christian Greenwood High School, Dariya, Punjab. Girl's High School and College, Allahabad, U.P. Poorna Pragna Educational Trust, Bhadravati. KPS Tata Chemicals Private School, Okha, Gujarat. Vidya Niketan English Medium School, Bangalore. Saraswati Vidya Mandir, Damanjodi, Orissa. Kids Dotcom Nursery School Jalandhar, Punjab. Sharada Mandir School, Porvorim, Goa. Adarsh Public School Visakhapatnam, A.P. Little Angels Playway, Gurgaon, Haryana. Andavar English School, Thirunallar, Tamil Nadu. Royal Oak, International School, Gurgaon, Haryana. Model Primary School, Chennai, Tamil Nadu. M.S. Public School, Rohini, New Delhi. ASC Centre and College, Bangalore, Karnataka.

Primary Teachers Training Institute, Ankola. Red Carpet High School, Patna. Highlander School, Kaza, Himachal Pradesh. City Pride School, Pune, Maharashtra. M.R.N.V. High School, Hunsur, Karnataka. Shastry Primary School, Hunsur, Karnataka. J. C. Primary School, Srimangala, Karnataka. Budding Buds Sr. Sec. School, Tinsukia, Assam. MLES English Medium School, Karnataka. P. S. Sr. Sec. School, Chennai. E. S. Matriculation School, Villupuram, Tamil Nadu. Maruthi Vidyalaya, Bangalore. Sindhi High School, Bangalore. K.E.S. English Medium School, Roha, Maharashtra. Swami Vivekanand E. M. School, Khanapur. Springdale School, Rourkela, Orissa. St. Joseph's School, Hunsur, Karnataka. Guru Nanak English High School, Mumbai. Hillview Adventist School, Karnataka. Sunanda Mont. & High School, Mysore, Karnataka. St. Dominic Savio Nursery & Primary School, Trichy. Little Flower E. M. School, Gonikoppal, T.N. Little Angel, Mumbai. Oakbridge International School, Bangalore Baba Kids Play School, Coimbatore, Tamil Nadu Infant Jesus School, Chennai. Eleazar English School, Itanagar, Arunachal Pradseh. Wisdom High school, Nasik, Maharashtra. Balaji Education Trust, Pune, Maharashtra. St Mark Hr. Secondary School, Madhya Pradesh. Little Wonder International School, Nasik. St. Verona Academy, Jaipur, Rajasthan. Sunshine Pre-School, Hyderabad. CLE Society's E. M. School, Chikodi, Karnataka. Govt. Sr. Sec. School, Hawai, Arunachal Pradesh. R.D. Rajpal Public School, New Delhi. Flamingo Nursery School, Bhuj, Gujarat. Highlander School, Kaza, Himachal Pradesh. Viveka Foundations, Thakurdwara, H.P. Kendriya Vidyalaya, Malappuram, kerala. Islahiya Hr. Sec. School, Malappuram, Kerala. Govt. Aided Primary School, Jendragre, Meghalaya. Jan Sikshan Sansthan, Mathalput, Orissa. Shri Mata Ganga Girls Sr. Sec. school, Rayya, Punjab. Acharya Shri Vidyasagar E. M. School, Shirguppi. Sujyothy Vidya Samsthe, Birunani, Karnataka. Sri Krishna Vidya Mandir, Siddapur, Karnataka. Maharishi Public School, Mysore, Karnataka. Little Flowers School, Virajpet, Karnataka. Radhabai, Shende Eng. Med. School, Kolhapur. Divine Child High School, Mumbai. Sindhuratna's SVC Eng. School, Dhule, Maharashtra. Vijaya English Primary School, Kadanga, Karnataka. Ashoka Universal School, Nasik, Maharashtra. DMP School, Virajpet, Karnataka. City High School, Hyderabad, Andhra Pradesh. J.K English School, Chotipara, Assam. Dr. Grahams Homes, Kalimpong, West Bengal Dhanish Matric School, Chennai, Tamil Nadu. Thriveni School, Virajpet, Karnataka. Fun Maths Education, Bangalore, Karnataka. Nav Gyandep School, New Delhi St. Martin's High School, Bangalore, Karnataka. M.D. Public School, New Delhi. J.M. Rathi English School, Roha, Maharashtra. Vivekanand Vidhya Vihar, Kanigiri, Andhra Pradesh. Regency Public School, Bangalore, Karnataka. Kavery School, Virajpet, Karnataka. Gem International Pre-School, Kannur, Kerala. St. Sadigue English High School, Nasik. Rainbow International Public School, Bangalore. Millennium Public School, Bangalore. Goodluck School, Bangalore, Karnataka. Nasik Cambridge School, Nasik, Maharashtra. Queen Valley School, New Delhi.

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#### DISCLAIMER

The Shiksha Sanatak and Shiksha Visharad programmes offered by Indian Education Academy are not degree under the UGC system. The programmes are not applicable for government jobs. Teaching jobs in schools as per the discretion of concerned school.